

Landlords Name
Business Name
Street Address
City, Postal Code
Date

Tenants Name
Street Address
City, Postal Code

Dear Tenants Name:

It has come to my attention that your rental unit is under poor housekeeping and I'd like to book a time and day to enter your unit for an inspection.

Safety hazards, smoking, and poor housekeeping in the rental can cause damage which you may be liable for.

I'd like to talk to you about ways we can work on fixing the issue of cleanliness and safety hazards per the Ontario Tenants' Act.

Pursuant to your signed rental agreement on (Insert date) it states that you will keep the property inside and out in a clean manner at all times.

If you fail respond to this letter I may have to move forward with other ways to work this situation out which may include an eviction order.

Sincerely,

Landlords Name